



## Position Vacancy: BISS Teacher Training Institute EFL Teacher

BISS Teacher Training Institute (formerly **Chaoyang English Project**) was launched in 2011 in collaboration between Beijing BISS International School and the Chaoyang District Education Committee. It aims to improve students' communication ability in English and develop local teachers' English language skills, teaching methodology & pedagogy.

Due to continuing demand from our government partners, we are seeking more ESL teachers to join BTTI. This is an exciting opportunity for experienced EFL teachers to contribute directly to the development of education in Chaoyang District, Beijing. On-going professional development, through regular training sessions and a cycle of observation and feedback, will be provided to the teachers, as well as a salary package that compares favourably with language training centres in this region.

### Teaching Duties may include:

- Co-plan & prepare resources based on the local English textbooks
- Team teach English lessons with local partner
- Keep up to date planning & reflection notes
- Assist with special performances or festivals
- Participate in related research; provide feedback; conduct tests & surveys

### Salary & Conditions:

- Competitive salary commensurate with qualifications & experience
- Housing & airfare allowances
- Medical insurance & work visa provided
- Work hours approximately 8am-4pm (Mon-Fri), timetable approximately 20 x 40minute periods per week (including between 3-6 co-planning periods for team teachers)

### Teacher Qualifications & Requirements:

1. Native or bilingual proficiency in English
2. Foreign passport holder, with extensive experience living in an English-speaking community
3. University Degree, plus 2+ years' post-degree school teaching or ESL/EFL/TEFL/TESOL/CELTA teaching experience
4. ESL/EFL/TEFL/TESOL/CELTA/DELTA or recognized (general) teaching certification
5. English teaching/training experience in China/Asia (preferred)
6. A passion for contributing and making a difference through education
7. Attributes such as patience, teamwork & collaboration, strong communication & presentation skills and a positive attitude.

*Note: Please do not apply if you do not have any of the **required** qualifications or experience, as your application will not be considered.*

Please visit our website ([www.biss.com.cn](http://www.biss.com.cn)) to familiarize yourself with BISS and the BTTI. If you feel you fit the desired profile, please send a **cover letter** (*maximum 2 pages*) and **CV** (complete with a passport-sized photo and contact details of three referees, one of whom is currently your direct supervisor) to the following email address: [kbochen@biss.com.cn](mailto:kbochen@biss.com.cn)

Please do **not** submit supporting copies of degrees or written references at this stage. Contact Kate Bochen, Head of Programme ([kbochen@biss.com.cn](mailto:kbochen@biss.com.cn)) if you have any difficulties with the online application system.

**Applications** will be processed as they are received, and shortlisted candidates will be interviewed in person or via Skype depending on location. *Please note we will appoint the ideal candidate as soon as they are identified, so applicants are advised to submit applications as soon as possible to ensure consideration.* An announcement will be made on the employment page of our website when the position has been filled.